



# MAHILA P.G. MAHAVIDYALAYA

ACCREDITED B+ BY THE NAAC (UGC)

RECOGNIZED AS MODEL COLLEGE BY RAJ. GOVT.

Kamla Nehru Nagar, Soorsagar Road, Jodhpur-342009

e-mail: [info@jnvss.org](mailto:info@jnvss.org) • website: [www.jnvss.org](http://www.jnvss.org) • 0291- 2759473 • Fax: 0291- 2759396

## Internal Quality Assurance Cell (IQAC) Minutes of Meeting held on 7<sup>th</sup> July, 2015

The following members were present in the meeting-

1. Dr S P Vyas, Member, Management
2. Dr Manorama Upadhyaya, Principal and Chairperson IQAC
3. Dr Avinash Bohra, Coordinator IQAC
4. Dr Ranjana Upadhyaya, Member
5. Dr Pragya P Harsha, Member
6. Dr Anil Purohit, Member
7. Dr Asha Sharma, Member
8. Ms Tina Vyas, Member

Agenda: 1. Auditing and evaluation of plan proposed and executed in the last session.

2. Planning of proposals for implementation during the current academic session.

The following points were discussed:

1. The Chairperson of IQAC welcomed the members to the meeting.
2. The new members of the restructured IQAC committee were formally introduced, and were explained their roles for the tenure of committee.
3. The Chairperson discussed the report of IQAC for the previous session and gave constructive suggestions for improvements in various areas including academic assessment and social responsibilities.
4. The Academic Calendar for the session was presented in the meeting and the same has been uploaded on the website as per the recommendation of the committee members.



# MAHILA P.G. MAHAVIDYALAYA

ACCREDITED B+ BY THE NAAC (UGC)

RECOGNIZED AS MODEL COLLEGE BY RAJ. GOVT.

Kamla Nehru Nagar, Soorsagar Road, Jodhpur-342009

e-mail: [info@jnvss.org](mailto:info@jnvss.org) • website: [www.jnvss.org](http://www.jnvss.org) • 0291- 2759473 • Fax: 0291- 2759396

## Internal Quality Assurance Cell (IQAC) Minutes of Meeting held on 7<sup>th</sup> July, 2015

Contd.

5. The Coordinator presented the proposed plan for the academic session including the following activities to be pursued by various departments of institution:
  - a) All teachers are required to submit their teaching schedules on a weekly basis and an academic progress report monthly in the said format in hard copy.
  - b) To sustain the quality of knowledge transfer and improve the concept levels of the students, a teaching methodology involving use of interactive sessions, student seminar presentations, projects needs to be undertaken. This would help analyze the strengths and weaknesses of the students and aid them to improve their skills.
  - c) A proposal for various socio-cultural activities to be undertaken in the academic year to engage students and develop their social quotient was suggested by the members.
  - d) Emphasis was laid on organizing co-curricular and sports activities for the overall development of students. The creation of a sports club preferably related to self-defense in the form of Karate training for the students and a dance club for cultural activities was proposed.
  - e) In accordance to the above proposals it was suggested that the college should organize activities like medical camp, awareness camp related to health and social issue, seminars and extension lectures on environment.



# MAHILA P.G. MAHAVIDYALAYA

ACCREDITED B+ BY THE NAAC (UGC)

RECOGNIZED AS MODEL COLLEGE BY RAJ. GOVT.

Kamla Nehru Nagar, Soorsagar Road, Jodhpur-342009

e-mail: [info@jnvss.org](mailto:info@jnvss.org) • website: [www.jnvss.org](http://www.jnvss.org) • 0291- 2759473 • Fax: 0291- 2759396

## Internal Quality Assurance Cell (IQAC) Minutes of Meeting held on 7<sup>th</sup> July, 2015

Contd..

- f) The management member Prof. S.P. Vyas proposed a plan to conduct a Campus drive for Anemia Free College from this session and with hemoglobin checkups for all new students and their monitoring for next three to five years. It would be a new idea and initiative taken by the college for student benefit.
6. The members discussed plan pertaining to the organization of R. P. Vyas Memorial Lecture and History seminar to be organized on 25-26 July for the session 2015-16 and the preparations regarding the same and the Seminar has been funded ICHR.
7. A need for E-filing and digitization was raised by the Chairperson. It was suggested that paperless work be initiated both at the official and academic levels. It was suggested by D. Avinash Bohra and Dr. Anil Purohit that Examination duties allotted could be through emails.
8. Dr. Pragya Harsha and Dr. Asha Sharma suggested that the training and placement cell work on establishing ties with companies interested in training of college students. Creation of MOUs with government organizations and schemes related to skill development were suggested and a plan of action was discussed.
9. The coordinator proposed a meeting to be scheduled with faculty members of different faculties and ministerial and administrative staffs for discussing the initiatives to be achieved in the session.
10. The committee was informed that the Diploma- English Language and Communication Skills Development will be introduced this year as per the recommendations of the members in the previous meetings.



# MAHILA P.G. MAHAVIDYALAYA


ACCREDITED B+ BY THE NAAC (UGC)

RECOGNIZED AS MODEL COLLEGE BY RAJ. GOVT.

Kamla Nehru Nagar, Soorsagar Road, Jodhpur-342009

e-mail: [info@jnvss.org](mailto:info@jnvss.org) • website: [www.jnvss.org](http://www.jnvss.org) • 0291- 2759473 • Fax: 0291- 2759396

11. It was presented by the chairperson the academic and infrastructural grievances presented in meeting held on 5/5/2015 have been resolved, for sound proofing of auditorium was present before the Building Committee, work has begun. Lab requirement for certain equipments has been seen to.
12. Ms. Tina Vyas informed that as per meeting reports of Anti Harassment and Anti – Ragging committee, no cases were found.
13. Lastly, the Coordinator delivered the vote of thanks and concluded the meeting.

  
IQAC Chairperson



# MAHILA P.G. MAHAVIDYALAYA

ACCREDITED B+ BY THE NAAC (UGC)

RECOGNIZED AS MODEL COLLEGE BY RAJ. GOVT.

Kamla Nehru Nagar, Soorsagar Road, Jodhpur-342009

e-mail: [info@jnvss.org](mailto:info@jnvss.org) • website: [www.jnvss.org](http://www.jnvss.org) • 0291- 2759473 • Fax: 0291- 2759396

## Internal Quality Assurance Cell (IQAC)

### Minutes of Meeting held on 16<sup>th</sup> September, 2015

The following members were present in the meeting

1. Dr S P Vyas, Member, Management
2. Dr Manorama Upadhyaya, Principal and Chairperson IQAC
3. Dr Avinash Bohra, Coordinator IQAC
4. Dr Ranjana Upadhyaya, Member
5. Dr Pragya P Harsha, Member
6. Dr Anil Purohit, Member
7. Dr Asha Sharma, Member

#### Agenda :

1. Any new proposal received to be discussed.
2. To discuss the progress of activities scheduled for the session 2015-16 for quality enhancement of the academic and research activity.

The following points were discussed:

1. The Coordinator, IQAC welcomed the Chairperson, management and members of IQAC and briefed them about the agenda of meeting.
2. The following points of plan were proposed in the meeting and discussed upon:
  - a) A follow up on the discussions and suggestions made in the previous meeting.
  - b) Discussion regarding the theme pertaining to a Social issue for the Foundation Day Celebrations to be held on 2<sup>nd</sup> October. The Chair emphasized on the involvement of faculty and students in the planning, execution and evaluation of the Foundation Day Celebration.
  - c) Organization of a Science Fair in the upcoming months as a means for bridging the gap between theory and practicals and giving the students a platform to showcase their caliber through projects. It was decided that the fair be open for all the



# MAHILA P.G. MAHAVIDYALAYA

ACCREDITED B+ BY THE NAAC (UGC)

RECOGNIZED AS MODEL COLLEGE BY RAJ. GOVT.

Kamla Nehru Nagar, Soorsagar Road, Jodhpur-342009

e-mail: [info@jnvss.org](mailto:info@jnvss.org) • website: [www.jnvss.org](http://www.jnvss.org) • 0291- 2759473 • Fax: 0291- 2759396

## Internal Quality Assurance Cell (IQAC)

### Minutes of Meeting held on 16<sup>th</sup> September, 2015

Contd..

schools of the city in order to help young minds get introduced to the subjects and topics in higher education. Emphasis is to be laid on current issues and problems in Society and Environment and their solutions through the field of Science.

- d) To adopt E-file system for promote paperless office.
  - e) Students in Karate classes and Dance classes have began.
  - f) It was also suggested that the faculty apply for research projects so as to not only improve their academic caliber but also to introduce research methodology to the students and help them explore research areas at an early level.
3. The Chairperson presented the report of the successful organization of R. P. Vyas Memorial Lecture and the National level seminar on History on 25<sup>th</sup> July, 2015. The event was graced by the presence of experts of the field and the students and faculty got to the opportunity to learn and interact with them.
  4. A report on the 2-day free medical camp organized with Jodhpur association Bangalore and SIMS Hospital, Ahmedabad was presented in the meeting. More than 500 individuals from surrounding community were benefited by this camp and the participation of teachers, NSS volunteers and student union members were appreciated. The committee suggested organizing more of such camps in the upcoming months in order to undertake the social responsibilities of the college in improving the health and general conditions of the deprived fraction of the society.
  5. As per the suggestions made in the previous meeting by Prof. S. P. Vyas, a plan for Anemia free college campaign was made which will be organized in December 2015.
  6. Member Dr. Pragya P. Harsh informed the committee about the establishment of the capability enhancement scheme for soft skill development of students through a tie up with PMKVY. A total of 315 students enrolled for this skill development program as soon as it was implemented in the college. The committee commended the zeal of students to learn skills and congratulated the training and placement cell for this venture.
  7. The members were informed about the constitution of the Student body for the current academic session under the guidance of the Union Advisor Dr. Sunita Bohra.



# MAHILA P.G. MAHAVIDYALAYA

ACCREDITED B+ BY THE NAAC (UGC)

RECOGNIZED AS MODEL COLLEGE BY RAJ. GOVT.

Kamla Nehru Nagar, Soorsagar Road, Jodhpur-342009

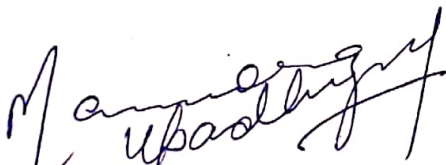
e-mail: [info@invss.org](mailto:info@invss.org) • website: [www.invss.org](http://www.invss.org) • 0291- 2759473 • Fax: 0291- 2759396

## Internal Quality Assurance Cell (IQAC)

### Minutes of Meeting held on 16<sup>th</sup> September, 2015

Contd..

8. The Student union celebrated the Teacher's Day and Non-Teaching and Office Employees' Day on 5<sup>th</sup> September celebrating the Builders and helping hand of the college.
9. College should provide affiliation and facilities for those who want to apply for Research Projects through Mahila P.G. Mahavidyalaya.
10. College holds a gala dance drama performance on its foundation day i.e. 2<sup>nd</sup> Oct. raising certain social issues. Theme for this year was discussed and finalized as Unity in diversity.
11. The details regarding the dates and the theme for the Annual students' fest- Kriti were discussed and dates for the fest were finalized to be 22<sup>nd</sup> December-24<sup>th</sup> December.
12. The Management member proposed a plan for improvement in infrastructure facilities and updating the present technical support.
13. Meeting was concluded by the Coordinator.
14. Dr Ranjana Upadhyaya delivered the vote of thanks.

  
IQAC Chairperson



# MAHILA P.G. MAHAVIDYALAYA

ACCREDITED B+ BY THE NAAC (UGC)

RECOGNIZED AS MODEL COLLEGE BY RAJ. GOVT.

Kamla Nehru Nagar, Soorsagar Road, Jodhpur-342009

e-mail: [info@jnvss.org](mailto:info@jnvss.org) • website: [www.jnvss.org](http://www.jnvss.org) • 0291- 2759473 • Fax: 0291- 2759396

## Internal Quality Assurance Cell (IQAC) Minutes of Meeting held on 10<sup>th</sup> December, 2015

The following members were present in the meeting

1. Dr S.P Vyas, Member, Management
2. Dr Manorama Upadhyaya, Principal and Chairperson IQAC
3. Dr Avinash Bohra, Coordinator IQAC
4. Dr Ranjana Upadhyaya, Member
5. Dr Pragya P Harsha, Member
6. Dr Anil Purohit, Member
7. Dr Asha Sharma, Member
8. Ms. Tina Vyas, Member

**Agenda:** 1. To discuss the progress of IQAC plans proposed in previous meeting.  
2. To discuss the areas for student progression.  
3. Academic planning for the upcoming session with proposals for new courses to be started in the next academic year.

The following points were discussed in the meeting.

1. The Coordinator of IQAC welcomed the chairperson, members and gave a brief about the agenda of meeting.
2. IQAC chairperson and committee commended the work of the NSS officers and volunteers for their social service through NSS. The rally on "Beti Bachao Beti Padhao" organized by the NSS was a huge success and helped in sensitizing the local community about female infanticide and girl education. The students showed their enthusiasm in not only serving the community but also raising awareness, thus showing social and community concerns.





# MAHILA P.G. MAHAVIDYALAYA

ACCREDITED B+ BY THE NAAC (UGC)

RECOGNIZED AS MODEL COLLEGE BY RAJ. GOVT.

Kamla Nehru Nagar, Soorsagar Road, Jodhpur-342009

e-mail: [info@jnvss.org](mailto:info@jnvss.org) • website: [www.jnvss.org](http://www.jnvss.org) • 0291- 2759473 • Fax: 0291- 2759396

## Internal Quality Assurance Cell (IQAC)

### Minutes of Meeting held on 10<sup>th</sup> December, 2015

Contd...

3. A workshop on female health and hygiene and PCOS and the World AIDS Day celebrations conducted by NSS and Red Ribbon Club received a huge response from the students and the neighboring community.
4. The details regarding the seven-day NSS camp due to be held from 21<sup>st</sup> Dec.-27<sup>th</sup> Dec., 2015 were shared with the committee. It was informed that the Extension Lectures on Girl Child, yoga, Swachh Bharat Abhiyaan, Voluntary services around the local neighborhood community and training in CPR will be some of the main agendas of the camp.
5. As proposed in the previous meeting of the committee, the college took the initiative of raising social issues in the theme-based performance to celebrate its foundation day. This year the students presented a dance performance celebrating the unity in diversity through "INDRADHANUSH". The video of the performance has been uploaded on college YouTube Channel.
6. The committee was informed that the training and placement cell conducted placement drives in association with various well-known companies of national and international repute and a total of 66 students were successful in securing jobs at these companies.
7. In order to support students with weak economic background and provide them a means to continue their education uninterrupted the College Free-ship was provided to 51 students for the current academic year. The committee applauded the efforts of the college management and staff in carrying out this activity. The committee also congratulated 23 students for securing the Mahindra Finance Scholarship.



# MAHILA P.G. MAHAVIDYALAYA

ACCREDITED B+ BY THE NAAC (UGC)

RECOGNIZED AS MODEL COLLEGE BY RAJ. GOVT.

Kamla Nehru Nagar, Soorsagar Road, Jodhpur-342009

e-mail: [info@invss.org](mailto:info@invss.org) • website: [www.invss.org](http://www.invss.org) • 0291- 2759473 • Fax: 0291- 2759396

## Internal Quality Assurance Cell (IQAC)

### Minutes of Meeting held on 10<sup>th</sup> December, 2015

Contd...

8. Student Satisfactory Survey has to be conducted and report to be submitted.
9. In view of the continuous evaluation of teaching and learning, the Pre-University Test schedule was discussed and it was decided that the schedule of the exam be published online in January in a timely manner. It was proposed that the results for the exam be communicated to the students as early as possible so that the students can derive maximum benefit from the evaluation process.
10. Keeping in view the upcoming University exams for Private and Regular students at the college, it was proposed that the examination committee resort to e-filing and duties for various shifts be emailed to the teachers as a step towards paper-less office culture.
11. It was brought to the knowledge of the committee that as per their recommendations some of the faculty members have applied for minor and major projects through UGC, DST and other government agencies.
12. The meeting was concluded by the Coordinator.
13. Dr Asha Sharma delivered the vote of thanks.

  
IQAC Chairperson



# MAHILA P.G. MAHAVIDYALAYA

ACCREDITED B+ BY THE NAAC (UGC)

RECOGNIZED AS MODEL COLLEGE BY RAJ. GOVT.

Kamla Nehru Nagar, Soorsagar Road, Jodhpur-342009

e-mail: [info@invss.org](mailto:info@invss.org) • website: [www.invss.org](http://www.invss.org) • 0291- 2759473 • Fax: 0291- 2759396

## Internal Quality Assurance Cell (IQAC)

### Minutes of Meeting held on 23<sup>rd</sup> May, 2016

The following members were present in the meeting

1. Dr S P Vyas, Member, Management
2. Dr Manorama Upadhyaya, Principal and Chairperson IQAC
3. Dr Avinash Bohra, Coordinator IQAC
4. Dr Ranjana Upadhyaya, Member
5. Dr Pragya P Harsha, Member
6. Dr Anil Purohit, Member
7. Ms Tina Vyas, Member

**Agenda:** 1. To discuss and communicate the AQAR to the Core Committee.

2. To present the proposed plan for the next academic session 2015-16

The following points were discussed:

1. The Chairperson of IQAC, Principal Dr. Manorama Upadhyaya welcomed the management and committee members.
2. The AQAR
3. The Chair commended the work done by the faculty for the successful organization of the Pre-University Tests in January-Feb., which helped the Undergraduate and Post Graduate students in preparations for their term end exams. The e-filing initiative of mailing the duty lists to the invigilators.
4. The evaluation report of the faculty was presented to the management for necessary action.
5. The committee proposed the renewal of MoU with NSDC and commended the work done by the team in skill development.
6. The proposal to prepare the Academic calendar and Extension activity schedule for the next academic schedule was put in the meeting.



# MAHILA P.G. MAHAVIDYALAYA

ACCREDITED B+ BY THE NAAC (UGC)

RECOGNIZED AS MODEL COLLEGE BY RAJ. GOVT.

Kamla Nehru Nagar, Soorsagar Road, Jodhpur-342009

e-mail: [info@juvss.org](mailto:info@juvss.org) • website: [www.juvss.org](http://www.juvss.org) • 0291- 2759473 • Fax: 0291- 2759396

## Internal Quality Assurance Cell (IQAC)

### Minutes of Meeting held on 23<sup>rd</sup> May, 2016

Contd...

7. With the view to emphasize more eco-friendly activities and develop a more sustainable approach, the committee invited suggestions from the faculty and members. Although the process of e-filing had been initiated, the Chair and management felt a need to make serious efforts towards a more paperless and environment friendly approach.
8. The Alumni Meet was held on the 27<sup>th</sup> January, 2016 and the alumni appreciated the efforts of the college to create a more active association of the pass outs. The management member Prof. S. P. Vyas stated that more of such events be held in a timely manner and efforts be made to digitalize the data related to the Alumni Association and its activities.
9. The committee was informed about the achievements of the students from the Karate club, as they secured Gold medals at the international level competitions. Everyone applauded the efforts and dedication of the students and the instructor.
10. Introduction of new courses/diploma programs for overall development of the students was once again discussed by the members in the meeting.
11. The committee praised the efforts of the faculty members who were able to secure projects for research and in turn help students get accustomed to the field but also felt the need that more faculty members were required to work in that direction and publish their research in journals of repute.
12. The Chairperson emphasized on the need to organize seminars and conferences by different departments as they would help the students and the faculty connect with eminent teachers and researchers of the subject and bridge the gap between learning and research.
13. A proposal to host the annual conference on Indian Colleges Forum-the Principal' Meet was presented in the meeting.  
The committee suggested a plan of task distribution to carry out all the work related to this huge event in a smooth and timely manner. The management member also promised support for the event.



# MAHILA P.G. MAHAVIDYALAYA

ACCREDITED B+ BY THE NAAC (UGC)

RECOGNIZED AS MODEL COLLEGE BY RAJ. GOVT.

Kamla Nehru Nagar, Soorsagar Road, Jodhpur-342009

e-mail: [info@jnvss.org](mailto:info@jnvss.org) • website: [www.jnvss.org](http://www.jnvss.org) • 0291- 2759473 • Fax: 0291- 2759396

## Internal Quality Assurance Cell (IQAC)

### Minutes of Meeting held on 23<sup>rd</sup> May, 2016

Contd...

14. The report was presented for completion of Sound proofing – Air Conditioning of Auditorium was completed.
15. It was reported by the member of IQAC that need for increase in infrastructure was required. New rooms should be forwarded to Infrastructure and Academic grievance redressal committee.
16. SSR has been done and the report has been presented to the Infrastructure and Academic grievance redressal committee.
17. The meeting was concluded by the Coordinator.
18. Dr Pragya Harsha delivered the vote of thanks.

  
IQAC Chairperson